

# PROSPECTUS



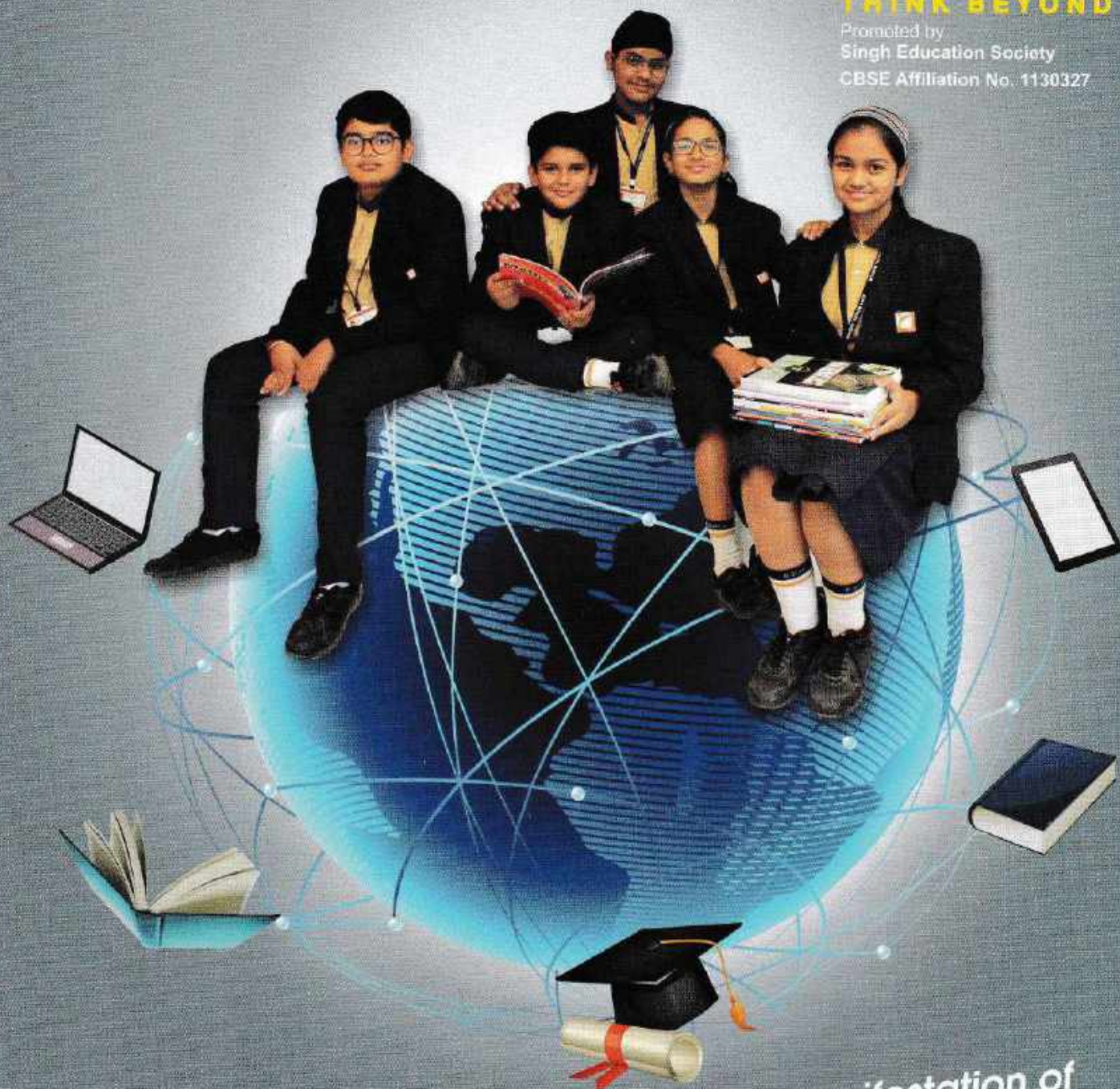
# Edify SCHOOL

& JUNIOR COLLEGE NAGPUR

**THINK BEYOND**

Promoted by  
Singh Education Society

CBSE Affiliation No. 1130327

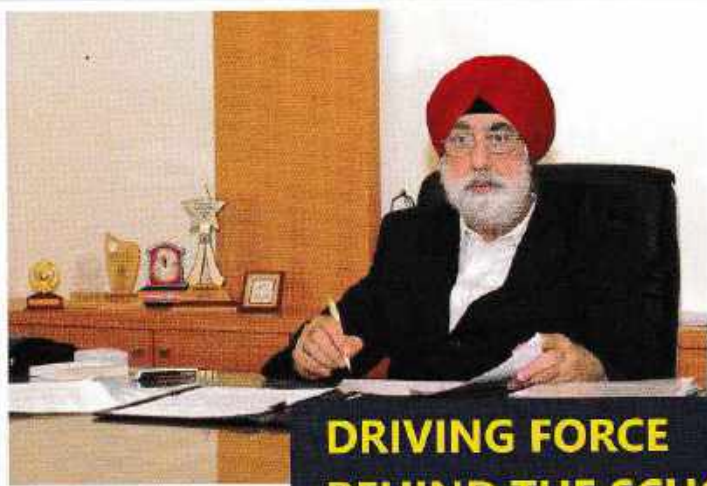


"Education is the manifestation of  
perfection already existing in man."  
- Swami Vivekananda

**Think Edify - Think Beyond**







## DRIVING FORCE BEHIND THE SCHOOL

## AN OVERVIEW

### INTERNATIONAL EDUCATION :

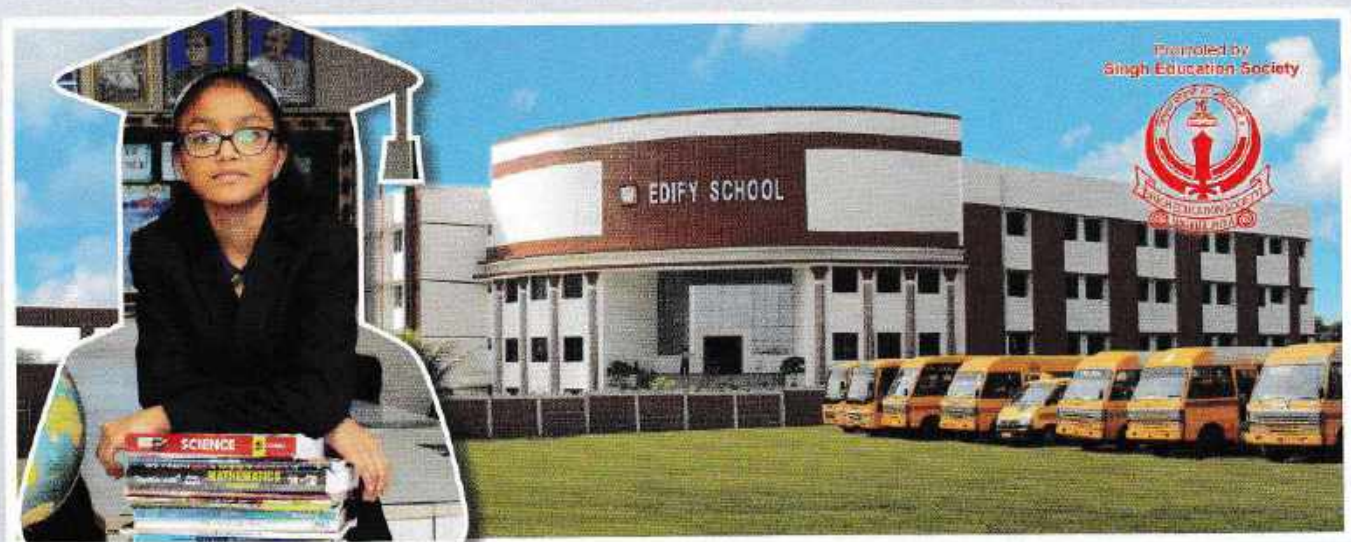
Edify School Nagpur is a Co-educational, day school located in the peaceful and unpolluted surroundings of suburban Kamptee. It offers students the ideal environment to explore their creative and learning needs. The School has classes from Nursery to Grade XII. Students study an Indian content through a methodology that is international. Learning is hands-on, aiming to create life along learners. A strong team of facilitators to mentor students in all aspects of life and education, constantly innovating and providing the most contemporary inputs.

### ACADEMIC ENVIRONMENT & EDUCATION :

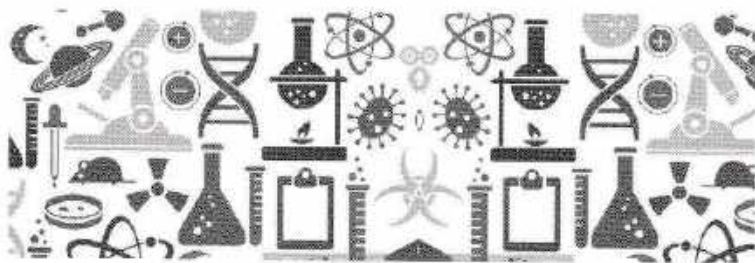
The campus is cheerful and the classroom size optimum, designed for not more than 25 students. Furniture and classroom ambience is a result of careful planning. Cheerful colours, balanced lighting and careful positioning of work spaces contribute to the overall feeling of welcome. All classrooms are air-conditioned for comfort to maximize output of both students and faculty. Education is integrated and activity based. Assessment is a continuous process at Edify and students are descriptively profiled on their cognitive, affective and psychomotor skills. Students are not administered formal examinations up to fifth grade and are actively encouraged to compete with themselves, maximizing their own potential in all domains. Slow learners are given learning support at school during school hours. Classrooms are linked via a CCTV to a central monitoring facility where a child psychologist assesses every child vis-a-vis his or her strengths, talents and areas of improvement.

### CO-CURRICULAR ACTIVITIES & FACILITIES :

Students are taken on visits to places of historic, environmental and social significance. A wide exposure is given to films, sporting activities, inter-school competitions, eminent artistes and public personalities. The school has excellent facilities for sports, indoor and outdoor games. Cricket, Basketball, Roller Skating, Karate, Table Tennis, Yoga, Chess, with full equipment and exposure to adventure sports.







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## ADMISSIONS FOR THE ACADEMIC YEAR 20 \_\_\_\_ - \_\_\_\_.

### GENERAL INFORMATION

**1. Admissions offered in the Academic Year 20 \_\_\_\_ - \_\_\_\_.**

For this academic year, Edify School Nagpur offers admissions from Kindergarten till Grade XII.

**2. Admission Process**

The admission process comprises the following stages :

- Obtaining the brochure and application for admission from Edify School, Nagpur.
- Submitting the duly completed application form with supporting documents to Edify School, Nagpur and registering for admission.
- Appearing for the Interaction / Admission Test.
- Communication of admission decision to parents.
- Submission of the documents and payment of the fees.

**3. Application for Admission**

- The brochure and Application Form for admission can be obtained on payment of Rs.300/- by Cash or by way of a Cheque or Demand Draft drawn in favour of Edify School, payable at Nagpur.

The duly completed application for admission must be submitted to the School Office on or before the last date stipulated, along with the following documents.

- 4 passport size photographs of the child and one each of parent's photograph.
- Certified copy of School Report of the previous academic year (if applicable).
- One certified copy of Child's Birth Certificate.
- One certified copy each of details including dates and grades of any Public/Board Examinations already taken (if applicable).
- Non-refundable registration fee of Rs.500/- in Cash / by way of Cheque/ Demand Draft drawn in favour of Edify School Nagpur.

*Wherever a photocopy is submitted the original document should be made available upon request for verification.*

**4. Age Criteria**

For admission to Edify School, Nagpur we normally expect the child to be within the age group mentioned against the Grade in the following table, as on 31st December of that academic year. The age mentioned may be relaxed at the discretion of the School Admission Committee based on past academic achievement and performance in our testing procedures, provided the student has graduated from a recognized school.

GRADE	AGE	GRADE	AGE
Grade I	6 Years	Grade VII	12 Years
Grade II	7 Years	Grade VIII	13 Years
Grade III	8 Years	Grade IX	14 Years
Grade IV	9 Years	Grade X	15 Years
Grade V	10 Years	Grade XI	16 Years
Grade VI	11 Years	Grade XII	17 Years



**5. Interaction and Entrance Test -**

Edify School Nagpur, will inform the parents of the date and time of the Interaction and Test. Every effort will be made to ensure that the Interaction is free from stress and anxiety. The testing procedures will be adapted to suit the age of the child and we welcome the opportunity to meet parents. The admission test comprises of English, Mathematics, Science, Hindi for grade V and above.

**6. Admission Decision -**

Decision regarding admission will be conveyed to the parents after the written test and Interaction. The decision of the School Admission Committee will be final and no correspondence or discussion on the matter will be entertained. The names of the selected candidates will be displayed in our office also.

**7. Acceptance of Admission -**

Admission will be confirmed on receipt of the following within the stipulated date :

- Fee
- Certified copy of Caste Certificate if student belongs to SC / ST / OBC category
- 4 passport size photographs of the student, (if not submitted before.)
- Parent's one photograph each (if not submitted before)
- Copy of date of birth certificate (if not submitted before)
- Transfer Certificate / Record sheet from the school last attended in original.
- Xerox copies of Aadhar Card is mandatory.
- Fitness Certificate by certified doctor
- All Documents should be self-attested (Xerox).

If for any reason the Transfer Certificate cannot be produced at the time of admission, it must be produced on or before the commencement of the academic session.

**8. Indemnity Point -**

The school management will not be responsible for any consequences, liabilities, claims, demand, cost expenses, charges, damages, losses of life etc. incurred in connection with school picnic, fieldtrips etc.







# STUDENT INFORMATION SHEET

1. Previous Study :

a) Class last studied

b) Name of the School

c) Whether qualified  
for promotion

d) Whether a T. C. / Record Sheet is  
enclosed, if so, Its number & date

e) Medium of study (if applicable)

f) Language Studied  
As II Language (if applicable)

As III Language (if applicable)

2. A) Languages offered as II Language : Hindi III Language : Marathi

\* Hindi is mandatory to be chosen either as II language or III language.

B) Languages Proposed : to be taken under :  
(English is the first language)

IIIrd Language :

3. Does the candidate

belong to S.T./S.C./O.B.C. Category

4. Visible personal marks of

Identification

: 1.

: 2.

5. Does the child have any Health related

Problem / Allergy (Medical history and  
fitness Certificate should be submitted)

6. Blood Group (report must be submitted)

7. Name of the family Doctor  
& his telephone no.

8. If the student is physically challenged

9. Any learning disability

(If so, please give details)

10. Details of siblings

Name of the Student	Date of birth	School and class in which he / she is studying	Admission No. (If applicable)



11. If selected, would you like to avail a Transport facility Yes ☐ No ☐
12. Areas of improvement desired in child (academic and other) \_\_\_\_\_
13. Hobby /extra curricular activity the student is interested in \_\_\_\_\_

**The following must be submitted along with your filled application :**

1. 4 recent passport size photographs.
2. Attested photocopy of Birth Certificate.
3. Photocopy of T. C. / Record sheet of the previous school attended (if applicable).
4. Photo copy of Mark sheet (if applicable).
5. If the candidate belongs to SC/ST/BC enclose the attested photocopy of the relevant certificate.
6. A non-refundable Registration Fee of Rs. 500/- in Cash / Cheque / Demand Draft drawn in favour of 'Edify School' payable at Nagpur.

**NOTE 1** : All the originals must be submitted for verification at the time of admission.

**NOTE 2** : The original Transfer Certificate/Record Sheet should be submitted at the time of admission or latest before the commencement of the session failing which the admission will be cancelled without any further notice.

**7. Payment of Fees :**

- i. The fee can be paid in Cash / Demand Draft drawn in favour of Edify School, payable at Nagpur. :-  
ICICI Bank Account No. - 179001000640  
IFSC Code - ICIC0003353  
Account Name - Edify School
- ii. The fee schedule in the prospectus is subject to change from time to time at the discretion of the School Management.
- iii. **Fee once paid will not be refunded or adjusted under any circumstances.**
- iv. The mere submission of an application for admission does not guarantee the admission.
- v. Last date for payment of fees : 1st term - 15th March of that academic year.
- vi. **If there is a withdrawal of a student from the school in the middle of the term, he/she has to pay entire balance fee for the session and the Transfer Certificate will be issued after two weeks of the completion of all the formalities required for the same.**
- vii. The school will hold the TC if the child's fees have not been paid and NOC of all departments are not taken.
- viii. The school management will not be responsible for any consequences, liabilities, claims, demand, cost expenses, charges, damages, loss of life etc. incurred in connection with school picnic, fieldtrips etc.



Place : \_\_\_\_\_

Date : \_\_\_\_\_

Signature of Parent Guardian

(Full Name : \_\_\_\_\_)

**FOR OFFICE USE ONLY**

The Candidate Master / Miss \_\_\_\_\_

S/o / D/o \_\_\_\_\_

provisionally admitted into Grade \_\_\_\_\_

Date : \_\_\_\_\_ Countersigned by Principal \_\_\_\_\_ Admissions Coordinator \_\_\_\_\_





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## 8. School Uniform and School Transport

*Edify School* prescribes uniform for all its students. Students are expected to take pride in their personal appearance and to abide by the rules governing the school uniform. Details of uniform will be intimated after the admission is finalised.

*Edify School* has bus services for picking and dropping children to and from the school connecting to various points in Nagpur. The details of bus routes will be intimated to parents at the appropriate time.

### NOTES





# INDEMNITY

Edify School Nagpur

Undertaking by Parents / Guardians

(To be signed and returned by parents.)

I understand that my son daughter is granted provisional admission to Edify School Nagpur on the following terms and conditions.

- 1) That I will deposit the transfer certificate of the previous school within 15 days of his joining the school failing which the principal will have right to cancel the admission and send the student home.
- 2) That I will deposit the fees according to terms and conditions given by the school in full on or before the due date. If not paid after 30 days the name of the students will be struck off the rolls.  
That the student will not be given any cash to carry to school apart from the fees.
- 3) That if any ward leaves the school campus without permission, the school authorities may lodge an F.I.R.
- 4) with the local police station and I will have no right to question and objections to this action. The school will not be responsible for any mishap in such circumstances. My ward may be considered for readmission only after paying a fine of Rs. 5000/- . His readmission will be at the discretion of the principal.
- 5) That the student may be removed from the school for
  - A) Non-payment of school dues.
  - B) Using unfair means in any examination.
  - C) Consistent unsatisfactory progress.
  - D) Conduct harmful activities to other students.
  - E) Grave Insubordination.
  - F) Stealing or extortion of any/ items from other students.
  - G) Contempt of authority.
  - H) Breaking bonds.
  - I) Damaging school property.
  - J) Any word or action likely to undermine the reputation of the institution.
  - K) Bullying, assaulting and ragging in any form.
  - L) Use or possessions of narcotics and other banned substances.
- 6) That the school or its staff would not be responsible in cases of sickness and accidents. This applies also to all accidents which may occur in the science laboratories, workshops, sports fields, gymnastics, boxing, rock climbing, trekking, mountaineering, micro lite flying, para-sailing, swimming, educational tours or journey to and fro from the school.
- 7) That the school will do its best to provide normal medical help but the school will not be held responsible for any accident or mishap beyond its control.
- 8) That no valuable like gold chains, rings, personal stereo systems, camera, mobiles, i-pods etc. are to be given to the student. The school does not take responsibility for the loss or damage of such valuable.
- 9) That the parents who wish to withdraw their children at the end of a term will have to give advance notice of at least two months prior to the commencement of the next term, failing which they have to pay the full fees of the whole term (Balance fee for the session). At any given time a 15 days notice is to be given to the school for withdrawal during the term.
- 10) The transfer certificate is issued only after all the dues are settled and clearance certificate obtained from all the departments.
- 11) Refund of amount laying in credit is made through an account payee cheque after obtaining a pre receipt from the parents at the term in which a students is withdrawn.

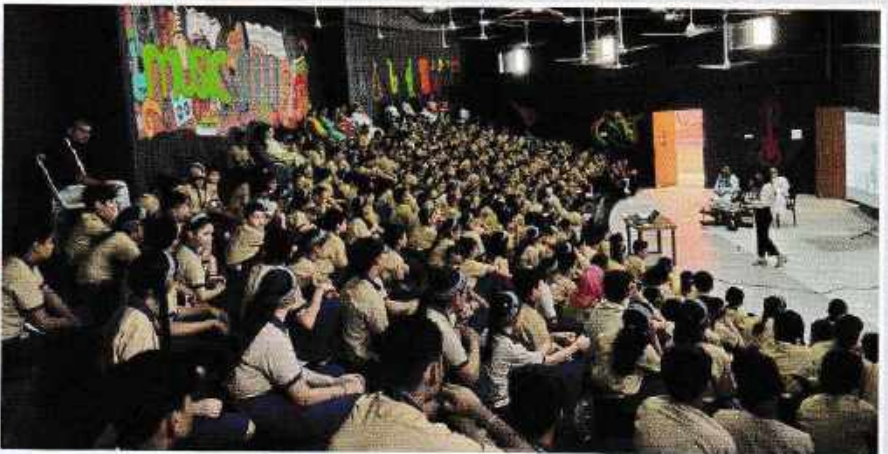
I have read the rules of Edify School Nagpur and agree to abide by them.

Date :

Signature of Parent / Guardian

(Full Name : \_\_\_\_\_)





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- ★ Edify Schools - 43
- ★ Edify Kids - 160
- ★ MDN Future Schools - 07



# Edify

## SCHOOL

# THINK BEYOND

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